



**City of
Norwood
Payneham
& St Peters**

POSTPONEMENT OR REMISSION OF RATES AND/OR FINES
APPLICATION FORM

To apply for a remission of General Rates, Fines or a Postponement of Rates please complete the relevant sections of this form. All details supplied are confidential.

Postponement of Rates or Remission of Rates – please complete Sections A & C

Fines Remission only - please complete Sections A & B.

Section A – Ownership/Ratepayer Details

Name of Ratepayer: _____

Applicants Name (if not as above); _____

Property address: _____

Assessment Number: _____ Telephone: _____

Postal Address _____

Section B - Request for Fines or Interest Remission ONLY

Amount of remission requested: \$ _____ Date fine imposed _____

OR Period over which fines/interest imposed _____

Please state reason for this request:

Note: Where this remission is requested over a prolonged period of time due to extreme financial hardship, please attached supporting documentation from a financial counsellor or arrange for this documentation to be sent to Council. (Contact your nearest Families SA office for assistance)

Section C – Postponement of Rates or General Rates Remission

Council will accept applications for postponement of rates (long term hardship) or remission of rates (short term hardship) from ratepayers suffering hardship and consider each application on its own merits. Please attach relevant financial documentation to support your application.

Are you requesting a Postponement of Rates: Yes No (Please tick ✓)

Are you requesting a General Rate Remission: Yes No (Please tick ✓)

Amount of General Rate remission requested: \$ _____

Please detail reason for this request: _____

Do you consider the Capital Valuation shown on your Annual Rate Notice to be a fair assessment?

Yes No (Please tick ✓)

If you ticked **No** to the above, have you lodged an objection to the valuation with the State Valuation Office?

Yes No (Please tick ✓)

Purchase Date of Property: _____

Is this your principle place of residence? Yes No (Please tick ✓)

Please list any other properties owned by you: _____

Have you received or applied for the appropriate concession toward Council Rates for the 2007/2008 year? Yes No (Please tick ✓)

DECLARATION

- I declare that the above property is the principal place of residence of the owner and/or spouse (that is, the property lived in most of the time).
- I declare that I am the owner of the property or his/her spouse
- I declare that no other person has an interest as an owner in the property.
- I declare that I have been informed and understand the conditions which apply to the postponement of rates scheme.
- I declare that the information I have provided on this application form, to the best of my knowledge, is true and correct.

Name: _____

Signature: _____ **Date** _____

Please return the completed Application Form to:-

The City of Norwood Payneham & St Peters
Att: Senior Rates and Property Officer

In person to: 175 The Parade, NORWOOD SA 5067

or

By mail: to PO Box 204, KENT TOWN SA 5071

To discuss your application or any concerns or questions you may have, please contact the Senior Rates & Property Officer on 8366 4554 or in person at the Norwood Town Hall at 175 The Parade, Norwood.

All applications and discussions will be treated confidentially.

ASSESSMENT OF YOUR APPLICATION

Your application will be assessed and if approved, arrangements for the postponement or remission of your council rates or fines will be confirmed in writing to you and all owner/s of the property.

If your application is denied, you will be advised in writing of the reasons for the denial. In this event, you will have the right to ask for a review of Council's decision.